

MINUTES
APRIL 13, 2026
HPR INC.
HANCOCK LIBRARY MEETING ROOM

BOARD MEMBERS PRESENT: Sarah Semrow, Trish Kujawa, Marilyn Hutkowski,
Debra Lackey was able to join us later in the meeting

OTHERS PRESENT: Kathy Addis, Steven Steffanides, Breonna Klabunde

The meeting was called to order at 5:00 PM by President Sarah Semrow.

Minutes. Marilyn moved and Sarah seconded to approve the minutes of the March 17, 2026, meeting minutes. Motion passed by unanimous voice vote.

Financial Report. Trish provided a financial spread sheet of credits and debits. There was a glitch in setting up the PayPal account, replacing the GOFUNDME account. The PayPal account will become active in about 4 weeks. The balance in HPR account is \$14,085.43. Marilyn moved and Sarah seconded a motion to approve the financial report. The motion was carried by unanimous voice vote.

\$90.00 was earned at the April 10th bake sale. The May bake sale will be held on Friday, May 8th at the Portage County Bank, Plainfield Branch.

Donations are coming in as a result of the letters Sarah mailed to Hancock residents.

ANNOUNCEMENTS: Marilyn announced that HPR Volunteer Joel Aanensen has had some medical issues and a card will be sent to him.

Marilyn was also advised by Lisa Eisch, Library Director, that security cameras will be turned on after closing hours of the library. Board members should be aware HPR meetings will be videotaped after the normal closing time of the library.

Steven Steffanides was welcomed to our meeting. Steven is willing to help us out as a volunteer with HPR.

Breonna Klabunde expressed interest in becoming a member of the HPR Board of Directors. Her interest and degree is in marketing. Sarah moved to add Breonna to our board of directors as Vice President of Marketing. Trish seconded the motion, which was carried by unanimous voice vote. Breonna accepted the position.

The Board members discussed changing the day of our monthly meeting, It was agreed that the first Monday of the month at 5:00 pm would be a good date for all Board Members. The next meeting will be held Monday, May 4th at 5:00 pm at the Hancock Library meeting room. Library Director Lisa Eisch has pre-approved that date for HPR meetings.

Trish requested approval of funding in the amount of \$48.32 for materials to build the stage for the festival. Sarah moved to approve the funds and Marilyn seconded the motion, which passed by unanimous voice vote.

Marilyn contacted by BUG radio and the Resorter. She reported that a half page festival ad in the Resorter will cost \$395.00; the cost of several 30 second daily ads on BUG radio during the week of the festival will cost \$350.00. BUG radio will add additional ads if prepayment is made. Sarah moved to approve the cost of advertising in the Resorter and BUG radio, The Resorter ad will be placed one time on the Tuesday preceding the Festival. Additional funding was approved in the amount of \$600.00 for posters, yard signs and banners. Breonna will get estimates for advertising and work out ideas for artwork for the posters and banners. Marilyn will send Breonna the contact information for both the Resorter and the BUG radio station. Sarah moved and Trish seconded a motion to approve the aforementioned amounts for advertising. Motion carried by unanimous voice vote.

Selections for food and drink for the festival were discussed. It was decided that no specialty beers would be served at the festival, and it was suggested that Busch Light, Coors, Bud Light, PBR and White Claw would be options. We will again order beer from Sneaky Pete's and Leslie may be able to suggest which beer is popular for sale.

Kathy Addis will be overseeing the food menu and has figures from previous festivals to determine how much to buy. Sarah is working with Stone Ridge for discounted/donated bratwurst and hot dog prices. We will continue to purchase hamburgers and buns from Sneaky Pete's.

The menu this year will consist of:

Hamburger basket	\$7.00
Cheeseburger basket	\$8.00
Bratwurst basket	\$6.00
Chili dog basket	\$6.00
Hot dog basket	\$5.00
Beer	\$4.00
Pop	\$2.00
Water	\$1.00

Deb will arrange for the chips from Heartland Farms and Marilyn will contact Cheese Pleasers for the sliced cheese. Marilyn will take care of ordering the paper goods for the festival.

Since the old popcorn machine died, Marilyn will get prices to purchase a larger commercial 16 oz popcorn machine to use at the festival and other events for a purchase price of no more than \$500.00. Marilyn has accounts at Thrivant and they offer a donation for items previously purchased for nonprofits. Sarah moved and Deb seconded the motion to approve the purchase of a popcorn machine, which motion carried by voice vote.

The following dates were scheduled:

April 22, 2026 at 5:30 pm, meet at Park to lay out space plans for Festival; and

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Saturday, May 24th, 2026, 9:00 am, clean up date at the park.

The Kayak Contract had previously been approved by the Hancock Village Board and Deb will ensure proper signatures are obtained.

There was brief discussion about meat raffle and location.

Sarah moved to adjourn the meeting and Deb seconded the motion. Meeting adjourned at 7:20 pm.

Submitted by:

Marilyn Hutkowski, Secretary