

HPR INC.  
MINUTES  
December 16, 2025

BOARD MEMBERS PRESENT: Debra Lackey, Trish Kujawa, Sarah Semrow, Marilyn Hutkowski

ALSO PRESENT: Kathy Addis, David Kujawa

The meeting was called to order by acting President Debra Lackey at 5:32 pm.

Marilyn moved to approve November 2025 minutes. Sarah Seconded the motion. The motion passed by unanimous voice vote.

Treasurer Trish Kujawa reported a balance in HPR account of \$10,185.39.

Trish further reported the receipt of the raffle licensing from the State of Wisconsin.

Deb moved to approve the financial report and Marilyn seconded the motion. The motion passed by unanimous voice vote.

The park driveway has not yet been plowed, and the Village does not have the time to do this. Deb said she would contact Ken Kiley to see if he would be able to plow out the driveway.

The group feels it is profitable to continue the bake sales on the first Friday of every month at the Portage County Bank in Plainfield. The next bake sale is scheduled for January 2<sup>nd</sup>, 2026.

HPR will no longer meet at the Community Center and Marilyn will return the keys to Sherry Caves prior to the end of December. The next meetings will take place as follows: January meeting at Trish's House; February meeting at Kathy's house, and March meeting at the Semrows.

The Souper Bowl event will be held this year on Saturday, February 7<sup>th</sup>, 2026 from noon until 4:00pm Marilyn will submit an event application to the Village. Trish prepared a check in the amount of \$350.00 to the Community Center for the rental fee. Each participant that enters the contest will donate \$20.00 for the entry fee, which will include unlimited soup, a free raffle ticket and a ticket to vote for their favorite soup and the movie. The soup entry fees will be divided as follows: Half to HPR and half to the 3 winning entrants. First prize receives ½ of remaining pot, a winner certificate and the gold spoon award, and 2<sup>nd</sup> and 3<sup>rd</sup> prize split half of the remaining pot and also receive certificates. Additional raffle tickets will be available for purchase. There will also be burgers for sale at \$5.00 and cheeseburgers at \$6.00, Pop and water will cost \$1.00. A movie will also be included.

Trish reported on status of the performers for the festival, with Roger Lee confirmed, and Johnny and the T-Birds confirmed. Two other performers, First Avenue and River City Jazz have also been contacted. Dave Kujawa is looking into getting materials from a donor to build a portable stage for the festival. The Board voted and unanimously approved that Dave contact the material supply donor for stage materials.

Trish updated her plans for new childrens' activities for the festival and is also working on putting together a bags tournament.

Marilyn has been contacted by a few vendors asking for applications for vendor space at the Festival. She is updating the Vendor Application and Letter for 2026 and will start distributing forms. Vendor space rental will remain at \$35.00.

Marilyn and Trish are also working on ideas and cost estimates for Festival merchandise. They will get a design prepared by a local store and present the design and costs to the Board prior to ordering merchandise.

Trish reported that we can expect a bid soon from Wilkins Electric for completion of Phase II of the electric project at the Park.

Trish moved to adjourn and Sarah seconded the motion. The meeting ended at 6:50 PM.

Submitted by:

Marilyn Hutkowski, Secretary  
HPR Inc.