

MINUTES
HPR INC
AUGUST 19, 2025

BOARD MEMBERS PRESENT: DEBRA LACKEY, MARILYN HUTKOWSKI, TRISH KUJAWA

OTHERS PRESENT: SARAH SEMROW, DAVE KUJAWA, SHERRY CAVES

The meeting was called to order by Acting President Debra Lackey at 6:40 PM.

A motion was made by Deb and seconded by Marilyn to grant both Mike Semrow and Jordan Luck's request to remove themselves from the Board of Directors, and to add Sarah Semrow as a member of the Board. The motion is carried by voice vote. A motion was made by Marilyn and seconded by Debra to remove Jordan Luck from Hancock Park Restoration Inc.'s bank account at Plainfield branch of Portage County Bank. The motion was approved by voice vote. Sarah has agreed to be added to the Bank Account both to sign checks and use the debit card. Debra and Trish shall remain active on the account.

Marilyn moved to approve the July meeting minutes and Trish seconded the motion. The motion was approved by voice vote.

Treasurer Trish Kujawa presented the Financial Report. There is a balance of \$11,235.12 in the HPR account. Trish and Marilyn also met with Dawn Wood of H&R Block of Wautoma. Per attorney Binder's recommendation, HPR Inc. requires a tax accountant to be associated with and retained by our nonprofit. Both Marilyn and Trish had questions about tax form filings and other issues that Ms. Wood was able to answer for us. Dawn Wood has a background in representing both Nonprofits and Limited Liability Companies. Marilyn moved to allow HPR to retain and pay for Dawn Wood to assist HPR with filing tax forms and other related matters. Deb seconded the motion. The motion was carried by unanimous voice vote.

Discussion was held regarding the \$500 fee to be charged for use of the Community Center beginning January 1, 2026. Board members would have options to hold meetings in a setting other than the Community Center and feel that the \$500 annual fee would be better spent on Park Improvements. It may be more cost effective to pay for any separate events held at the Community Center. We would like to have the Village reconsider the \$500 annual fee due to the fact the (1) all proceeds of HPR is returned to the Village in the form of Park improvements (2) that HPR is not offered storage area in the Community Center as other groups are, (3) HPR Inc. is the only local group that returns 100 percent of its income and donations back to village for improvements, and (4) the kitchen built by HPR at the Park Pavilion may provide additional income to the Village for park rental fees.

HPR will host the September 20 Hancock Market from 9AM-2PM and grill hamburgers, hot dogs and brats served with chips, a drink and a pickle. Movie night is also scheduled for September 20 with Jaws as the movie selection. Marilyn will apply for the required safe food service certification, take the online test and submit to the Waushara County Dept of Public Health.

Sherry Caves joined our meeting to drop off forms necessary for holding events. Sherry handed out a packet containing updated forms and guidelines to prepare applications for events and Class B

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beer license, Sherry also informed us that she located documents dated June 1940 conveying the park property to the Village. Sherry will provide a copy of those documents to HPR to add to the website as we continue to build the new website.

Plans for 2026 Festival were discussed. Marilyn had met with Roger Lee and he has agreed to be a performer at the festival. Deb will check with the Del Rays as another performer possibility, one stage will be used and local performers will be contacted also. We also discussed having one large item to raffle in addition to small basket raffles. Marilyn will contact the Waushara County Fair and inquire about rental of stage. Further Festival discussion will be placed on the September HPR agenda.

Marilyn has reserved the Community Center for Souper Bowl 2026 on February 8 and will submit event application and Class b beer license in December, 2025 for timely approval.

HPR will not participate in Labor Day parade this year due to lack of manpower.

A park work party will be held on September 13, 2025, at Hancock Park. Marilyn will post an event notice on the Facebook page and Trish will add to the website. HPR will provide lunch for all volunteers. Sarah also presented information regarding using a muck blower in the swimming area at the beach. There are some dangerous aspects of using the blower. Marilyn checked on amazon and found that the cost is about \$2000 to purchase. She also will check with local rental companies to see if a unit would be available to rent.

Discussion was held regarding building a skating rink in Hancock for winter entertainment.

Discussion was also held regarding changing the time of monthly meetings of HPR. HPR meetings will continue to be held on the 3rd Tuesday of each month with a new start time of 5:30PM.

Property belonging to HPR including movie screen, projector, computer and debit card will be picked up from Jordan Luck's house.

Acting President Debra Lackey moved to adjourn the meeting and Sarah seconded the motion. The meeting adjourned at 8:22 PM.

Submitted by:

/s/

Marilyn Hutkowski, Secretary
HPR Inc.

