HPR MEETING MINUTES
MAY 4TH, 2026
HANCOCK PUBLIC LIBRARY
Meeting Time 5:00 pm

Board Members Present: Sarah Semrow, Debra Lackey, Trish Kujawa, Marilyn Hutkowski, Breonna Klabunde

Others Present: Kathy Addis

APPROVAL OF MINUTES: Deb moved and Trish seconded the approval of the April 6, 2026 meeting minutes. The motion was carried by unanimous voice vote.

An error in a date was noted on the April 13thth meeting minutes. The Clean Up the Park Day will in fact be on Sunday, May 24th, 2026. With that change, Deb moved and Sarah seconded to approve the April 13 meeting minutes. The motion passed unanimously by voice vote.

FINANCIAL REPORT:Treasurer Trish Kujawa reported a current balance in the HPR account of $10,007.73.

Trish also reported that the HPR tax return has been completed and accepted for filing.

Recent bills have included liquor liability insurance and one-half payment for annual liability insurance, tent rental fees, stage parts, purchase of kayak rental signs, Maverick for ADA compliant porta potty and washing stand rentals.

Sarah moved and Breonna seconded the motion to approve the Financial Report and the payment of the bills as stated.

The Kayak five-year contract has been signed and check mailed out. The contract includes all equipment, life preservers and insurance. The kiosk will be installed on the beach at the Park within the next few weeks and available for rent to the public. Rental is self-service. Trish will take photos to post and a ribbon cutting ceremony will be planned at a future date.

Bids for the electrical work have been posted and replies due by May 31 with work to be completed by August 31, 2026. HPR may be eligible for an Adams Columbia electric grant in the amount of $5000 for payment of this work.

Deb requested funding for additional Festival posters in the amount of approximately $40.00. Trish moved and Marilyn seconded the motion which was approved unanimously by voice vote.

Sarah updated the committee on her work with Ahrens grants. The Community Foundation Grants were also discussed, and more work will be done on grants after the Festival on June 6.

Kathy Addis reviewed and reported on the food sales of previous Festival and will plan on purchasing food and beer based on sales from previous years. Sarah is waiting for confirmation from Stone Ridge for possible donations of hot dogs and bratwurst. Hamburgers, buns and beer will be purchased from Sneaky Pete's.

It was determined which beer, soda, and seltzers will be purchased. Breonna will purchase the soda when it is on sale.

Breonna will work with BUG radio for radio ads. Breonna also requested additional funding to "Boost" the festival ads on social media. Sara moved to have Breonna expend $60.00 to boost the ads, Deb seconded the motion. The motion was carried by unanimous voice vote.

The HPR Board requested that a board member appear at each Village Board meeting to update the Village Board on Hancock Park and HPR activities. Marilyn will prepare a written and verbal report to the Village Board monthly at meetings held on the 3rd Monday of the month at 6:00 pm.

Breonna distributed yard signs to be placed in the community.

Trish moved to adjourn the meeting and Deb seconded the motion. The meeting adjourned at 7:40 pm.

Submitted by:

Marilyn Hutkowski, Secretary
HPR Inc.